



ARTICLE NO: 2B

**CORPORATE & ENVIRONMENTAL
OVERVIEW & SCRUTINY COMMITTEE**

**MEMBERS UPDATE 2013/14
ISSUE: 1**

Article of: Transformation Manager

Relevant Managing Director: Managing Director (Transformation)

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**SUBJECT: EXEMPTION OF CONTRACT PROCEDURE RULE 6 –
OCCUPATIONAL HEALTH SERVICE**

Wards affected: Borough wide

1.0 PURPOSE OF ARTICLE

1.1 To notify members that the Managing Director (Transformation) has approved under her delegated authority, an exemption of Contract Procedure Rule No. 6, in respect of the procurement of Occupational Health Services for the Council's workforce.

2.0 BACKGROUND

2.1 The Council has had a contract with Lancashire County Council (LCC) for Occupational Health Services (OHS) since July 2010. That contract ended on 31 March 2013. LCC have tendered their OHS requirements and whilst the intention was to name WLBC in the tender exercise as a body who could use the LCC contract to engage the LCC provider (ATOS). This unfortunately did not happen. This omission means that WLBC are essentially without OHS provision from 1 April 2013.

2.2 LCC have offered to provide the OHS to WLBC using their contractual provider, at the same price to WLBC as ATOS would charge LCC.

- 2.3 The engagement of ATOS by LCC is the result of a tender exercise and therefore reflects good value for money. The annual cost of the LCC/WLBC OHS contract would be between £10 K and £15K.

3.0 CURRENT POSITION

- 3.1 The annual cost under the previous contract was £11,172, plus mileage, per annum. It is anticipated that the contract will be with LCC for 3 years, with a total cost be between £30K and £45K. However, Contract Procedure Rule No. 6 requires that all contracts between £10K and £50K are the subject of 3 written quotations.
- 3.2 Given that the Council is currently without OHS provision, and urgent action is required to secure an OHS contract, it was decided that the time taken to obtain 3 quotes and any required analysis of this, would be prohibitive, especially given that there is an offer available from LCC that already demonstrates value for money.
- 3.3 Consequently the Managing Director (Transformation) has approved an exemption to this Contract Procedure Rule No.6 to allow the Council to enter into a contract with LCC for OHS provision at as soon as possible.

4.0 SUSTAINABILITY IMPLICATIONS/COMMUNITY STRATEGY

- 4.1 There are no significant sustainability impacts associated with this article and, in particular, no significant impact on crime and disorder. The article has no significant links with the Sustainable Community Strategy.

5.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 5.1 As detailed in the report.

6.0 RISK ASSESSMENT

- 6.1 This item is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to risk registers as a result of this article.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Article.

Equality Impact Assessment

The Article is for information only and does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no Equality Impact Assessment is required.

Appendices

None.